

JOB DESCRIPTION – QUALITY CONTROL INSPECTOR

Overview:

A Quality Control Inspector (QCI) verifies the quality of incoming products as well as in-process and manufactured products using measuring equipment, conducting tests, monitoring production processes, and identifying discrepancies. The QCI will work in various manufacturing and production settings, such as the incoming receiving, quality control department, and assembly lines.

Responsibilities:

- Inspect, test, and/or measure materials, components, assemblies, etc. and compare these items to applicable requirements (e.g., drawings, approved process documentation, etc.).
- Utilize, update, and manage Inspection Check Lists.
- Manage first article and vendor source inspections, incoming, in process and final product inspection.
- Record/document inspection results as required.
- Investigate, disposition, and conduct root cause and corrective actions.
- Recommend improvements to design, production process, etc. to improve quality control while maintaining design.
- Other activities as management may deem necessary.

Skills:

- 3-5 years' experience minimum required
- High school diploma or equivalent qualification required
- Keen attention to detail.
- Ability to read blueprints.
- Ability to use measuring devices like gauges, meters, and calipers.
- Good written and verbal communication skills.
- Teamwork and collaboration.
- Prior manufacturing assembly experience is a plus.
- Quality certifications a plus.